Military Education Council Meeting  
February 4, 2020  9:00 a.m.  
Room 237B Armory Building

Present: Tom Teper, Jennifer Bateman, Joe Brown, CAPT Anthony Corapi, Jeffrey Eric Jenkins, MAJ Daniel Johnson, Athol Kemball, Candace Martinez, Lt. Col Joseph Timberlake  
Absent: Tom Costello, Jon Ebel, Angela Lyons, Jack Marshall, Mark Olguin, William Smith,

Approval of Minutes  
The meeting was called to order at 9:03 a.m. Prof. Jenkins moved, and MAJ Johnson seconded to approve the provided minutes from the October 31, 2019 meeting with no changes.

Credits for Coursework  
Prof. Teper explained that there had been no movement from the Council of Undergraduate Deans regarding credits for ROTC coursework. He asked the committee for their recommendations for the best way to keep the issue at the forefront. The group agreed that the Educational Policy Committee would need guidance from the Provost during the approval process, as there is no precedent in place. In addition, data on how peer institutions handle their ROTC courses will be helpful. The Commanding Officers of the three services will collect information from peer institutions on ROTC reporting lines, credit acceptance policies, and military minors. Prof. Teper will get back in touch with Bill Bernhard and Kristi Kuntz, and reach out to the chair of the Educational Policy Committee.

Budget  
Prof. Teper stated that the FY21 budget document, which had been provided to the MEC via email, was submitted to the budget office. He asked if the group had any questions about the document or suggestions for future years. There were none.

Board for Viola Koenigsberg Award Interviews  
The Military Education Council is responsible for awarding the Viola Koenigsberg Tri-Service ROTC Outstanding Female Award each year. Ms. Koenigsberg was one of the first women to enlist in the Women’s Army Corps during WWII and remained active in the organization her entire life. This award was created with an endowment by her family upon her death, and is to be awarded to the top female ROTC cadet/midshipman at the University. Each of the three services submits a nomination, and a board of three MEC members interviews each nominee and selects the recipient. Prof. Teper asked volunteers to serve with him on the interview board. Mr. Brown and Prof. Martinez volunteered.

Veterans Day  
CAPT Corapi reported on the Tri-Service Veterans Day Luncheon that took place at the Chez Center on November 8th from 11:00 am to 1:00 pm. He stated that Chez Center was a less convenient location on
campus for drop-in attendance and attendance was down this year. He said they would move back to the Union for next year’s event and keep with the luncheon format. In addition, they received feedback from Facilities and Services staff that more personnel would attend if it were designated an “approved event.” We will pursue this for the next year as well.

**December Commissioning**
The Fall Commissioning Ceremony took place at 9:00 am on December 20 in Armory 101. Five students commissioned. The ceremony went well. Armory 101 is a good size when a small number of students are commissioning, if over ten were to commission in future years, we should look at an alternate location.

**Honors Day**
The Tri-Service Honors Day Ceremony will take place April 11 at 10:00 a.m. in Foellinger Auditorium. Approximately 100 awards from 40 different organizations will be awarded to ROTC cadets and midshipmen. Awards range from certificates and medals to scholarships. Representatives from the various organizations will attend to present their awards.

**Spring Commissioning**
Spring Commissioning is scheduled for 10:00 a.m. on May 18th in Foellinger Auditorium. Approximately 40 students will commission. Col. Jeff O’Donnell will be the guest speaker.

**Briefing**
Lt. Col. Timberlake gave a briefing on the Air Force ROTC Program. The meeting was adjourned at 10:10 a.m.